

# Don Bosco International School Fee Policy

The school fee is applicable for the academic year June to May.

At the time of admission, the student is required to pay the:

- Admission Fee
- Security Deposit and
- Tuition Fee/ Development Fee

The same has to be paid within fifteen days from the date of receipt of “Admission Offer Letter”. If the same is not paid within the stipulated time, the admission will be deemed cancelled and the next eligible student will be offered the admission.

A Deposit Receipt will be issued for the Security Deposit which should be preserved and presented at the time of refund.

The Annual Fee can be paid in two installments. One Installment at the time of admission and the other before 31<sup>st</sup> December.

Recurring Annual Tuition Fee needs to be paid by 31<sup>st</sup> May and 31<sup>st</sup> December. Any payments thereafter would attract late payment charges of Rs.500/- per week (start of the week being treated as full week). The student will not be allowed to attend the classes for the new academic year/ next term without prior payment of the fees.

The fees need to be paid in INR only and can be paid through a Demand Draft/ Crossed Cheque drawn in favour of “Don Bosco International School” or could be paid through Electronic Transfer/ Bank Transfer. The school reserves the right to decide the mode of payment.

Please note the school shall not accept cash payments.

## **Annual Tuition Fee Includes:**

- a) First set of Basic Exercise Books/ Course Text Books/ Worksheets/ Curriculum Booklets, Inquiry Booklets, Support Booklets (From Jr Kg to Grade 8).
- b) Usage of Computer Centre and Internet Facilities, Laboratories, Library, Sports Facilities.
- c) Smart Cards issued to students and consumable for Art, Craft, Design Technology etc., Handbooks, ID Cards, Chaperone Cards.
- d) Educational Excursions (only local field trips).

**Annual Tuition Fee Does Not Include:**

- a) School Uniforms/ Specialized Sports Training.
- b) Participation in International Student's Exchange Program, representing the school at National/ International student's workshop/ youth science forums, Domestic and International leisure tours. Fees accrued while preparing or appearing for domestic and international competitive examinations. Participation in Special School Events and any expense borne towards their participation including the costumes, jewelry and props etc and expenses towards sports competitions/ other competitions.
- c) Expenses towards college applications.
- d) Hobby clubs/ classes
- e) All Footwear
- f) Sports Camps
- g) Costumes/ Expenses/ Tickets for school events.

**Withdrawal and Refund:**

- a) Payment made towards the Application Form and its processing is non-refundable and does not guarantee applications admission.
- b) In case of cancellation of admission (New), only 50% of the Tuition Fee and Admission Fee and 100% of the Refundable Deposit will be paid (provided an application is made for cancellation before the start of school).
- c) If the application for cancellation of admission is made after the start of school no refund of Admission Fee, Tuition Fee will be made. Only refund of Security Deposit without interest will be made.

\*\* The School Leaving Certificate will be issued only after the clearance of all dues and on return of Library Books. The School Leaving Certificate will not be issued during vacations.

\*\* The Security Deposit Certificate collected by the school is an interest free refundable amount, subject to deductions in case of any damage caused/ dues occurred (if not paid in any academic year of the student) because of:

- Damaging of school facilities
- Third party damage/ loss caused by the student at the time of events etc.
- Mishandling or damaging the assets of school and transportation
- Damage to school property
- Damage to school equipment whether educational or non-educational.

- \*\* The full and final settlement of the Security Deposit will happen within 15 days from the date of deregistration.
- \*\* The mere existence of a Security Deposit does not entail a child to claim that the above damages be adjusted against the Security Deposit and the losses to the school have to be made up on the day of the occurrence of the incident itself.
- \*\* The Refundable Security Deposit amount will be paid only after the presentation of the original deposit receipt issued, is submitted to the school. If the same is lost the parent will have to submit an indemnity, signed by both parents, discharging the school of all future claims by them. The Refundable Deposit will be paid to any one of the parent.
- \*\* If a student is expelled from the school, only the Security Deposit will be refunded.

**THE RULES AND REGULATIONS FORMULATED BY DON BOSCO INTERNATIONAL SCHOOL CONSTRUE FOR SMOOTH AND EFFECTIVE FUNCTIONING OF THE SCHOOL. DON BOSCO INTERNATIONAL SCHOOL RESERVES ALL RIGHTS TO AMEND THE FEE REGULATIONS WHEN NEEDED AND FOUND NECESSARY. THE INFORMATION GIVEN IN THE SCHOOL'S BROCHURE AND APPLICATION MATERIAL IS AN INDICATION OF DON BOSCO INTERNATIONAL SCHOOL'S INTENT AS ON THE DATE OF PUBLICATION OF THIS DOCUMENT. THE CONTENTS OF THIS POLICY SHOULD NOT BE CONSTRUED AS A BINDING CONTRACT UPON DON BOSCO INTERNATIONAL SCHOOL AND CANNOT BE LEGALLY CHALLENGED.**

**THE BOARD IN CARRYING OUT THEIR DUTIES WILL MAKE EVERY EFFORT TO ENSURE THAT THE INCREASES IN FEES ARE REASONABLE ON A YEAR TO YEAR BASIS AND COMMUNICATED IN A TIMELY MANNER TO ALLOW FOR PARENTS TO PLAN AND MAKE RE-ADJUSTMENTS TO THEIR SCHOOL FEE BUDGETS.**